



## **POSITION DESCRIPTION: Graphic Design Intern**

Friends of the High Line (FHL) was formed in 1999 to preserve the historic High Line structure for reuse as an elevated public open space. Construction of this unique park, almost 1.5 miles long, spanning 22 blocks from Gansevoort Street to 34th Street, began in April 2006, and the first section is scheduled to open in 2009.

FHL is looking for a talented individual to assist in the development and design of materials for print and Web including newsletters, program materials, publications, and event materials, utilizing FHL's established graphic standards.

### **Required Skills**

- Advanced and in-depth knowledge of Adobe Photoshop, Illustrator, and InDesign
- Proficiency with MS Office
- Attention to detail
- Ability to multitask and meet tight deadlines
- Ability to accept and respond to feedback

### **Time Commitment**

Approximately 8-12 hours per week over the next 4-6 weeks. Hours and schedule are somewhat flexible (within a regular working week of 10AM – 6PM, Monday to Friday). The intern will be expected to work in the FHL offices one or two days per week, although some work may be done remotely, provided set targets are met.

### **To Apply**

Please submit a cover letter, resume, and two samples of representative work to [jobs@thehighline.org](mailto:jobs@thehighline.org). Only those whose applications are being considered will be contacted.

Friends of the High Line is an equal opportunity employer and considers applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.